

Guilden Sutton Parish Council

Minutes of the Ordinary Meeting of the Council held on Monday 4 April 2016 in Guilden Sutton Village Hall at 7.30pm.

Chairman: Cllr A Davis.

Present: Cllrs I Brown, A Davis, D Hughes, W Moulton, S Ringstead, M S J Roberts.

In attendance: PC R Boulton, PCSO D Netherton and five members of the public.

1 Procedural matters.

In the absence of Cllr P M Paterson, The Vice Chairman, Cllr A Davis, took the chair.

In the absence of the Clerk, Cllr M S J Roberts kindly acted as minute taker.

(a) Apologies for absence.

Members: Apologies were received and accepted from Cllr D M Fisher and Cllr P M Paterson. It was noted the Clerk was indisposed.

Visitors. Apologies were received from Cllr M Parker, Cllr S Parker and Cllr P Hall. **Action: Noted.**

(b) Code of Conduct. Members were reminded they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required.

Declarations were a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

There were no declarations.

(c) Confirmation of the minutes of the Ordinary meeting of the Council held on Monday 7 March 2016. The minutes of the Ordinary meeting of the Council held on Monday 7 March 2016 were proposed by Cllr Moulton, seconded by Cllr Roberts and agreed.

(d) Review of handling of information correspondence. There was nothing further to report at this stage.

(e) Tablet. Further to Cllr Ringstead believing the acquisition of one suitable tablet would be of benefit for use in progressing planning application consultations as this would also enable photographs to be taken if this was relevant, the acquisition of a suitable refurbished device, within a budget of £200, was being progressed by Cllr Fisher and the Clerk. It was noted a higher specification device might be available for a slightly higher figure to be agreed by the Chairman and Vice Chairman if necessary. The availability of such devices continued to be monitored. **Action: Cllr Fisher/ the Clerk.**

(f) Dates of future meetings: 2016: Mondays 9 May (Annual Parish Meeting 7pm), 6 June, 11 July, 5 September, 3 October, 7 November and 5 December.

(g) Late information report. The late information report for the current meeting was received and noted.

(h) Pipers Ash Advisory Panel. There was nothing further to report at this stage.

(i) Transparency requirements. Further to the Clerk reporting the requirements imposed by the £25,000 threshold figure should be taken into account on a year by year basis but given the Council's commitment to transparency he would prefer to publish all the relevant information, much of which was already included on the web site, on a year by year basis irrespective of whether the threshold was reached, there was nothing further to report at this stage. This was subject to the agreement of the Webmaster with whom he was in discussion to carrying out the additional work. **Action: The Clerk.**

(j) Parish Councils: Data Controllers. There was nothing further to report at this stage.

16/17 001

(k) Parish representatives to Standards Committee. Notification of the successful nominations was awaited.

(l) Buckingham Palace Garden Parties 2016, 19 May 2016. The outcome of this Council's nomination of Cllr P M Paterson remained awaited.

(m) Freedom of Information requests. There was nothing further to report at this stage.

(n) Public speaking time. Further to Members expressing reserve at aspects of the current format particularly the requirement to refrain from engaging with members of the public present who in addition should not be permitted to speak when council business is being transacted, the Clerk had indicated he believed it was important to distinguish between members of the public and visiting Members/ officers. He felt the latter should be regarded as attending by invitation to assist in the transaction of business and should be heard and clearly should speak as part of the agenda. Any subsequent actions, as at present, should be dealt with in accordance with normal procedures. It was noted Mickle Trafford PC first held an open forum outside of the Council's formal business. The issue would be revisited.

2 Community engagement.

(a) Public speaking.

(i) Members of the public.

Summerfield House. Residents of Summerfield House attended to request an update with respect to the lack of Saturday, Sunday and Bank Holiday bus services. Further inquiries would be made by the Clerk. **Action: The Clerk.**

B M Lewin Esq. Mr Lewin referred to the recent application of herbicide adjacent to trees and signage throughout the village. It was agreed the borough council should be asked for an assurance the herbicide applied was safe for children and animals. **Action: The Clerk.**

(ii) Visiting officers. PC R Boulton and PCSO D Netherton were welcomed to the meeting and reported on current issues including parking in the vicinity of the school and activities by traffic officers. They also informed residents should also be alert to bogus window cleaners. PC Boulton and PCSO Netherton responded further to Members' questions and were thanked by the Chairman for his attendance.

Scottish Power, Mr R Birch kindly attended to inform of future works involving the replacement of overhead cabling on part of School Lane with underground cabling which would require a road closure on 28 and 29 April 2016 between 9.30am and 3.30pm, works adjacent to The Piper week commencing 6 May 2016 which would affect a slip road and the resumption of work on Hare Lane currently in progress for which there was no diversion. It was further agreed Cllrs Hughes and Brown would attend the parish car park, Church Lane, to agree the locations for the 5 no cherries to be planted.

(b) Surgeries.

Report of surgery held on Saturday 2 April 2016. Cllrs Davis and Hughes reported. Issues which had arisen included unconventional energy extraction. Thanks were expressed to the Postmistress who had allowed the shop to be used in view of the adverse weather. It was agreed consideration would be given to the use of the Post Office window to advertise the surgery and to the sign being displayed from earlier in the week. **Action: The Clerk.**

Surgery to be held on Saturday 7 May 2016. It was agreed Cllrs Ringstead and Davis would preside.

(c) Notice boards. Further to the issue raised at the December surgery, the signwriter had been authorised to proceed with a repaint of the Guilden Sutton Lane noticeboard at a cost of £100 plus VAT. Further to the comments by Cllr Fisher at the February meeting, the signwriter had been asked to estimate for the replacement of the glazing to the Summerfield Road noticeboard and separately for a repainting thereof. Members noted the following estimate had been received.

Glaze noticeboard in clear 3mm acrylic: £119 plus VAT.
Repaint noticeboard in wood stain: £65 plus VAT.

It was proposed by Cllr Ringstead, seconded by Cllr Hughes and agreed that the estimate should be accepted, Cllr Hughes believing that future such works should require three estimates. 16/17 002

Further consideration was being given by the Clerk to correspondence previously displayed on the Hare Lane noticeboard, believed to have been copies of agendas and minutes displayed informally by a local Member. **Action: The Clerk.**

3 Planning.

(a) New/current applications.

Discharge of condition 2 of planning application 15/03777/FUL - First floor side extension and single storey rear extension

Bramble View Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ

Ref. No: 16/00964/DIS | Received: Mon 07 Mar 2016 | Status: Approved. NEW APPLICATION, NEW DECISION.

For information only.

Fell trees in corner of garden as they are starting to cause wall to bulge Open for Comment

1 The Hall School Lane Guilden Sutton Chester Cheshire CH3 7SX

Ref. No: 16/00910/TPO | Received: Mon 29 Feb 2016 | Status: Awaiting decision.

Cllrs Brown/Paterson.

No objection.

It had been considered the Parish Council should support the proposal as there was obviously a safety concern to the public arising from the bulging wall and the trees themselves were not considered to be particularly aesthetically pleasing.

Two storey extension to dwelling, dormer window and porch including demolition of existing extensions and outbuildings. Open for Comment

Heather Cottage Wicker Lane Guilden Sutton Chester CH3 7EL

Ref. No: 16/00624/FUL | Received: Fri 12 Feb 2016 | Status: Awaiting decision. NEW APPLICATION.

Cllrs Hughes and Moulton kindly indicated. The status of the application would be clarified.

Demolition of link attached garage and construction of part single storey part two storey front side and rear extension Open for Comment

26 School Lane Guilden Sutton Chester Cheshire CH3 7ET.

Ref. No: 16/00526/FUL | Received: Mon 08 Feb 2016 | Status: Awaiting decision

Cllr Davis, Fisher.

Further to it being noted that amended plans were understood to have been submitted but none had been received, Cllr Davies referred to his concerns as to the accuracy of applications on which the Council was carrying out consultations which were subject to revision.

Felling of birch tree in rear garden and replace with less vigorous tree e.g. Magnolia/Laburnum Open for Comment

3 Orchard Croft Guilden Sutton Chester Cheshire CH3 7SL

Ref. No: 16/00417/TPO | Received: Fri 29 Jan 2016 | Status: Awaiting decision

Cllrs Brown/Paterson.

Objection.

Members had advised (the Clerk being an immediate neighbour) the Parish Council would object to the felling of the birch tree which was subject to a TPO. It was felt the tree was healthy but accepted it did require attention. The Council believed the tree should be pruned by as much as possible as an alternative to felling.

Single side extension and alteration of flat roof to pitched to the front of the dwelling, Open for Comment

29 Oaklands Guilden Sutton Chester Cheshire CH3 7HE

Ref. No: 16/00115/FUL | Received: Wed 13 Jan 2016 | Status: Approved.

Cllrs Fisher, Brown

Objection.

The following response had been made by the Chairman (the Clerk being an immediate neighbour).

16/17 003

1 The current application shows recent modifications to the front of the property as "existing" although we have not seen a planning permission.

2. As this property is on an outside corner, modification will have a greater impact on the openness of the street scene than would be the case in a different location.

Whilst the front extension has some deleterious impact, we feel that it is not excessive.

The roof of the side extension shows a hipped roof. This fails to match the style of other properties visible in the street scene but we feel that this is not excessive.

The side extension will have a very significant impact on the alignment of properties on Orchard Croft. It will detract from the openness of the Green Belt at a sensitive point near to the beginning of the Oaklands residential estate. We OBJECT.

Residential development of 10 dwellings (demolition of existing buildings) with garages, sheds and associated access road Open for Comment
The Wood Farm School Lane Guilden Sutton Chester Cheshire CH3 7ET
Ref. No: 15/05213/FUL | Received: Wed 23 Dec 2015 | Status: Awaiting decision
Cllrs Paterson, Davis.

No objections had been raised.

The following response had been made:

There is no objection in principle to this development. The only real concern follows from the volume which was raised by the LPA as part of the previous approval and the possibility that occupiers may seek to extend. The Council was in agreement with the previous decision that the new build should not exceed the existing development within the site and would ask that PD should be withdrawn to avoid the site becoming overdeveloped.

Single storey extensions to front and side and alterations
Village Hall Summerfield Road Guilden Sutton Chester Cheshire CH3 7SW
Ref. No: 15/04283/FUL | Received: Mon 19 Oct 2015 | Status: Approved.
Cllrs Davis, Fisher.

The applicant had been encouraged to maintain a 1 metre wide access along the side of the village hall.

Two storey side extension, revision of previously approved application reference 15/01138/FUL.
16 Oaklands Guilden Sutton Chester Cheshire CH3 7HE
Ref. No: 15/04105/FUL | Received: Wed 07 Oct 2015 | Status: Approved.
Cllrs Paterson, Brown.

First floor side extension and single storey rear extension
Bramble View Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ
Ref. No: 15/03777/FUL | Received: Tue 15 Sep 2015 | Status: Approved.
Cllrs Fisher, Ringstead.

Two storey side extension and front porch
8 Arrowcroft Road Guilden Sutton Chester Cheshire CH3 7ES
Ref. No: 15/03750/FUL | Received: Fri 11 Sep 2015 | Status: Approved
Cllrs Davis/Hughes.

(b) Unconventional energy sources.

(i) Briefing meeting. It was understood the Clerk was seeking the views of Great Boughton Parish Council as to a joint briefing.

(ii) Frack Free Guilden Sutton information meeting 10 March 2016. Members of the Council and the Clerk had been present at this well attended meeting.

(iii) Ineos briefing.

16/17 004

The Council noted the following. The Clerk had advised the letter of 22 December 2015 referred to therein had not been received.

Date: Tuesday 10 May 2016

Time: 1000-1230.

Venue: Frodsham Community Centre, The Cottage, Fluin Lane, Frodsham, WA6 7QN

INEOS Upstream is the business responsible for developing oil and gas supplies in the UK and INEOS Shale is our onshore shale gas operating business. In my letter on the 22 December 2015, I explained that my business has acquired exploration licenses in three main geographic areas, Yorkshire, the East Midlands and Cheshire.

As part of INEOS' commitment to open, transparent and ongoing communication with the communities in its licence areas, I would like to invite you and/or another member of your Council to a presentation from INEOS Shale. We are inviting representatives from Parish and Town Council's across the region in which we hold licences.

Alongside other board members I would like to explain the role that an indigenous source of onshore gas from shale has to play as a raw material and source of secure energy for manufacturing. In doing so we will highlight how this has the potential to benefit the economy and the everyday lives of people in the UK.

INEOS shale has announced an industry leading community benefits package to ensure communities directly benefit from its activities. INEOS Shale will redistribute six per cent of its shale gas revenues, with four per cent to homeowners and two per cent to the wider community close to its operations.

The potential extraction of gas from shale has received significant press coverage in recent months. It is a very emotive subject which is of significant interest to communities across England. We will describe the shale gas exploration and production process and why we are confident that INEOS has the technical capability and expertise to carry out this activity responsibly and safely, with full consideration of the built and natural environment. There will also be time for you to ask key members of my team any questions that you may have.

Please confirm your attendance by email to shale.information@ineos.com.

Yours sincerely,

Gary Haywood

Chief Executive Officer

INEOS Shale

(iv) Guilden Sutton Frack Free, questionnaire. The Clerk had advised Mr D Walters, Guilden Sutton Frack Free, had submitted a draft questionnaire to be used in the proposed survey. He believed changes may be required to deal with transparency and data control aspects.

(c) Development control process. (i) e notifications. There was nothing further to report at this stage.

(d) Community planning.

(i) Parish Plan. It was noted a meeting was to be held on 11 April 2016.

(ii) Neighbourhood Plan.

The Council noted the following correspondence from the borough council to Cllr Paterson:

Notice of Application for Neighbourhood Area

Regulation No. 5 of the Neighbourhood Planning (General) Regulations 2012

Application for the designation of the Civil Parish of Guilden Sutton as a Neighbourhood Area

Notice is hereby given that Guilden Sutton Parish Council has applied to have the area of the civil parish of Guilden Sutton designated as a Neighbourhood Area for the purposes of then producing a Neighbourhood Plan for that area.

A copy of the application and a map of the proposed Neighbourhood Area can be viewed during opening hours at Chester Library and the Council's Customer Service Centre at The Forum, Chester. The application documents together with further information about neighbourhood planning are also available on the Council website at:

www.cheshirewestandchester.gov.uk/neighbourhoodplanning

Alternatively, this information can be viewed at self serve computers in the One Stop Shop areas at The Forum, Chester, CH1 2HS; Wyvern House, Winsford, CW7 1AH; and Civic Way, Ellesmere Port, CH65 0BE, between 8.30am and 4.45pm Monday to Friday.

Anyone who wishes to make comments to the Council about the application should make them in writing by 14 April 2016 quoting the reference number NP053. Please send comments to the address detailed below. Alternatively email comments to: neighbourhoodplanning@cheshirewestandchester.gov.uk.

*Fiona Hore
Planning and Strategic Transport Manager
Date 17 March 2016*

The suggestions received from Mrs S R Proctor, Ash Bank as to desirable actions in the newly acquired areas of Pipers Ash remained under review by the Clerk. **Action: The Clerk.**

(iii) Bird in Hand Support Group. Having noted the premises had re-opened, there was nothing further to report at this stage. It remained the hope that patronage from within the village would support the business.

(e) Affordable housing. It was understood shared ownership properties at Willis Close were now occupied.

(f) Strategic Planning.

(g) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies - Issues consultation. There was nothing further to report at this stage.

Adoption of Travel Plan supplementary planning guidance. Documents relating to the adoption of this supplementary planning guidance had been circulated separately.

4 Quality Council issues.

(a) Training.

(i) Training dates 2016. Members wishing to attend any of the training opportunities in the 2016 calendar, which had been circulated separately, would advise the Clerk. **Action: All Members.**

(ii) Planning training. Planning Forum Tuesday 23 February 2016. The 'material facts' guidelines referred to during this training would be included in a future issue of the newsletter. **Action: The Clerk.**

(iii) Roles and responsibilities training 14 March 2016. No Members had indicated.

(b) Standing Orders review. This would now be incorporated within any Award Scheme application.

(c) Local Council Award Scheme. Further to the Clerk recommending the Council should pursue Quality status rather than Foundation status should this be progressed there was nothing further to report at this stage.

5 Parish car park.

(a) Grounds maintenance. There was nothing further to report at this stage.

16/17 006

(b) Improvement scheme. Members remained of the view that a concrete boundary topped by cobbles would be the preferred solution if a suitable contractor could be found. In the meantime the effect of the works completed by the previous grounds maintenance contractor was being kept under review. **Action: All Members.**

(c) Rear boundary wall. There was nothing further to report at this stage.

(d) Trees. The Clerk was informing the Warden of the previous price and date. **Action: The Clerk.** Further to the advice from the tree contractor of a split in the left hand side rear tree, the warden would inspect although the advice was no action was required at present. **Action: Cllr Brown.**

6 Leisure Services

(a) Children's Playing Field.

(i) Grounds maintenance issues including litter bin emptying. There were no issues to report.

(ii) Mole infestation. The Clerk advised there was presently one possible mole hill.

(iii) Further to a Member informing of the encroachment of an adjoining boundary hedge and to the issue being raised by the grounds maintenance, the matter was being progressed with the occupier by Cllr Davis and The Clerk. The Clerk advised he had hand delivered correspondence to the address of the hedge owner. **Action: Cllr Davis/The Clerk.**

(iv) Nets. There was nothing further to report at this stage.

(v) Inspections. The Clerk advised there were no current issues.

(vi) Playing Pitch Study. There was nothing further to report at this stage.

(vii) Playing field provision. The issue remained with the Vice Chairman. It had been agreed a further written approach should be made to the landowner and to landowners within the parish as to a possible purchase. **Action: The Clerk.**

(b) Children's Play Area.

(i) CCTV and CCTV protocol. (a) Upgrade. Further to Cllr Hughes expressing concern at the amount of money which had historically been expended on the system, the possible alternative proposed by Cllr Ringstead was being examined.

(ii) Inspections. There was nothing further to report at this stage as to the corrosion affecting the 4 no benches which had been reported to the supplying contractor. Further to the Clerk advising a formal inspection report for December 2015 had been received from Northwich Town Council with a recommendation the sign relating to the age group the playground was intended for, which was damaged, should be replaced, estimates had been sought from Mr J Carswell and Northwich Town Council for a replacement. The Clerk had reported Mr J Carswell had estimated £40 plus VAT. An estimate was awaited from Northwich Town Council.

(iii) Replacement children's playground. The Clerk was providing Cllr Hughes with a CAD image of the project as proposed. **Action: The Clerk.**

(iv) Grounds maintenance issues including boundary hedging. There was nothing further to report at this stage.

(v) Smoke free playgrounds. Further to the Clerk reporting he had been advised the cost of signage to be provided by the borough council promoting the playground as smoke free would be £32.30, which had been accepted and to his being informed the sign would initially be delivered to the County Office there was nothing further to report at this stage. Affixing the signage would fall to the Parish Council. **Action: Noted.**

(c) Public Footpaths.

(i) Restricted Byway no 7 proposed improvement.

16/17 007

Further to the Council noting Mr Peter Atkinson, Public Rights of Way Officer (North Chester & Ellesmere Port) had indicated no objection to the proposed improvement subject to prior approval, which was being progressed through the Volunteer Public Rights of Way Warden, the Clerk understood the Warden had the matter in hand. **Action: Noted.**

(ii) Footpath 2. There was nothing further to report at this stage.

(iii) Footpath 1. There was nothing further to report at this stage.

(iv) Footpath 3. Further to the concerns expressed by the Volunteer Public Rights of Way Warden as to the state of the bank and a leaning wall adjacent to Footpath 3 at the rear of houses on Cinder Lane, there was nothing further to report at this stage. The matter would be revisited by the Clerk with the warden in due course. **Action: The Clerk.**

(v) Rights of Way Group. There was nothing further to report at this stage.

(vi) Mid Cheshire Footpath Society. There were no action items to report.

(vii) Greenway, Mobility access, Garners Lane. Flooding on part of the route beneath the bridge had again been reported. The Clerk had reported this was logged on as 4778604.

(viii) Kissing gates. Further to the Vice Chairman referring to the state of kissing gates within the parish which he feared would be lost, the position remained the matter had been referred to Mr Peter Atkinson, Public Rights of Way Officer (North Chester & Ellesmere Port) who had indicated an inspection would be carried out and any necessary works raised if further details were provided. **Action: Cllr Davis.**

(d) Grounds Maintenance. (i) Cheshire West and Chester. There was nothing further to report at this stage apart from the herbicide issue minuted above. (ii) Parish Council contract 2016/17. The Clerk had informed grass cutting was to commence shortly. He had advised the contractor to carefully consider the condition of the ground before going on to avoid damage. Northwich Town Council had initially advised the grounds teams would be starting grass cutting on Tuesday 29 March, 2016, subsequently deferred.

The following work was awaiting commencement: To wedge goal posts and to repaint £128.00 plus VAT. To jet wash play area and treat with moss killer £220 plus VAT. To clean 3 no bus shelters £147 plus VAT.

Advice has been received that Mr Mike Crimes, the new Operations Manager, would be looking after all outside contracts.

(e) Public Seats: Guilden Sutton Lane/Wicker Lane. Members continued to note the Council would need to consider action for future maintenance following the closure of Messrs Deva Forge. Advice would be sought as to the capacity of Northwich Town Council. **Action: The Clerk.**

(f) Fox Cover: Landscaping. Continued growth in this area was being monitored.

(g) Provision for youth. There was nothing further to report at this stage.

(h) Wild flower meadow. There was nothing further to report at this stage.

(i) Hare Lane beacon. The overgrowth issue remained with Cllr Pamela Hall, Great Boughton ward, who was kindly pursuing the matter with officers in the absence of any progress report (reference 101003171145.) It continued to be noted that the present overgrowth in the area, which was not existing when the beacon was installed, somewhat precluded crowds gathering. Associated work to restore the vista to the city and the North Wales hills, possibly to include the A41 hedge line, remained ongoing. The Clerk had informed local residents were active in the matter which was helpful as the site was not within Chester Villages ward.

(j) Open Space, Sport and Recreation study, Town and Parish Councils, Needs and aspirations. There was nothing further to report at this stage as to this survey which had been dealt with by Cllr Paterson due to links with the neighbourhood plan.

(k) Active Cheshire. Further to the Council considering and accepting the offer from Active Cheshire to present to the Council, the group had been invited to present to this meeting. No response had been received.

(l) Cultural Services Review - Public Consultation (Cheshire West and Chester Council). There was nothing further to report at this stage.

7 Public transport.

(a) Services, general.

(i) DB8. Willis Close. Concerns as to the safety of alighting passengers/overhanging branch. Further to the Tree Officer recognising the tree could do with extensive works, if not full removal, an approach was being made by this Council to the landowner of the field/hedgeline with a request that some work should be undertaken. **Cllr Davis/The Clerk.**

(ii) Withdrawal of C27 replaced by C26. Further to the issue raised at public speaking, the Clerk had informed he had pursued the offered meeting with John Ellis Jones Esq, Assistant Team Leader, Planning and Strategic Transport, Places Strategy and would advise residents of Summerfield House. A response was awaited.

(b) Bus stand, Guilden Sutton Lane. Overgrowth at this stand continued to be monitored, Cllr Roberts having expressed concern as to views being obstructed and the issue being reported to the Area Manager, Place Operations.

(c) Mrs Y Kirk. The concerns raised by Mrs Y Kirk as to the lack of the lack of a bus service on Saturdays, Sundays and Bank Holidays were being included by the Clerk in the proposed meeting with residents of Summerfield House. This would include her suggestion that a Hoole Lane service should be extended to the village. **Action: The Clerk.** Cllr Hughes helpfully referred to a service from Ashton Hayes which might be diverted through Guilden Sutton. Further inquiries would be made by the Clerk. **Action: The Clerk.**

(d) Community transport scheme. Arising from the above and general public transport concerns the Clerk informed he was obtaining further details of this scheme operated by Cheshire Community Action. These would be included in the newsletter and provided to Summerfield House. **Action: The Clerk.**

(e) Concession fares. The suggestion by Cllr Hughes that information should be sought by the Clerk for inclusion within the newsletter as to the application of concession fares to the C26 service was being pursued by the Clerk. **Action: The Clerk.**

(f) Hardstanding, Guilden Sutton Lane. Further to the request on behalf of Pipers Ash for an inward bus stop close to the Hare Lane junction, the position remained the issue had been referred to the Assistant Team Leader, Planning & Strategic Transport. The Operations Assistant, Information, Concessions and Smartcard had informed the provision of hardstanding would be considered. Members were reminded the stop on the footway side of Guilden Sutton Lane at that point is intended to serve services in both directions.

(g) Cheshire Community Action Transport Survey. This survey would be further publicised on the website and on the Guilden Sutton Facebook pages.

8 Highways

(a) Strategic issues. None.

(b) Issues with the highway authority, ownership by Traffic Group. A meeting of the Group was to take place to consider current issues.

(c) Current issues.

(i) Community speed management.

(a) SID. Cllr Moulton reported further on arrangements for further SID sessions during 2016. He advised the equipment, involving two devices, had been booked for the following dates:

Tuesday pm 19th April to Tuesday am 26th April.

Friday pm 6th May to Friday am 13th May.

Monday pm 20th June to Monday am 27th June.

Monday pm 11th July to Monday am 18th July.

Monday pm 12th September to Monday am 26th September.

All dates inclusive.

It was further noted the Vice Chairman had made an approach with respect to the acquisition of two speed activated devices. The Council agreed Cllr Moulton should follow up this helpful action and obtain estimates. **Action: Cllr Moulton.**

(b) Community Speed Management guidance. There was nothing further to report at this stage.

(c) Station Lane: Further to Cllr D Hughes referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, Cllr Hughes had now discussed this with PC Boulton.

With respect to speed activated signs, Members remained aware the former Area Manager, Place Operations had undertaken to arrange for a speed / traffic count to be carried out on Station Lane. Any decision for funding would be based on the results. If both elements showed an existing problem the highway authority would match fund the cost of provision, however if only one or neither factor existed then the Parish Council would be required to fund the whole cost. The position had been discussed by the Clerk at his meeting with the Principal Engineer and it had been agreed the issue would remain live although priority would be given to the provision of speed activated signs within the village. **Action: Noted.**

(d) Speed activated sign, Guilden Sutton Village (2127074). The position remained that further to Members having expressed considerable concern at the inordinate length of time which was being taken to secure a sign at the approach to the village, the Principal Engineer had confirmed light 32 at the approach to the playing field as the position for the proposed installation and was seeking estimates. The Vice Chairman had indicated he supported that location. It was further agreed the Chairman and Vice Chairman should take urgent and reasonable action to secure the installation of the device subject to no additional funding being required. **Action: Chairman/Vice Chairman.**

(e) Speed awareness campaign. Cllr Roberts having raised the prospect of a speed awareness campaign supported by the highway authority and the Ward Members this would be progressed by the Traffic Group. **Action: Traffic Group.** Consideration would also be given to the creation of a Community Speed Watch Area.

(f) School Lane. Concerns per Mr P Crompton, Belle Vue Lane. Further to the correspondence to Cllr S Parker from Mr P Crompton as to the speed of traffic on School Lane and Guilden Sutton Lane which referred to Mr Crompton having witnessed two accidents, the position remained the Council had not been made aware of these collisions.

(ii) School parking. There was nothing further to report at this stage as to the Rural Localities Officer indicating she was aware of actions which could be taken. Cllr Hughes reported that a visiting police officer had become aware of illegal parking in Arrowcroft Road whilst dealing with an incident. Four officers had attended and had issued tickets. **Action: Noted.**

(iii) Planter. Green space, junction of Hare Lane and Green Lane South. This was being progressed by the Clerk following the site meeting which had taken place on Monday 20 July 2015 attended by himself and Mr Karl Siteine, Streetscene which had agreed the position on the green of the proposed planter and supply arrangements. The suggestion made by a resident that the feature should be installed diagonally to afford visibility of both the 'Guilden Sutton' and 'Pipers Ash' inscriptions remained notified to Streetscene.

(iv) Traffic group. There was nothing further to report at this stage other than that minuted above.

(v) Guilden Sutton Lane: footway drainage. Flooding opposite Garners Lane had again been reported and was logged on as 4778604. **Action: Noted.**

(vi) Parking, Guilden Sutton Lane. There was nothing further to report at this stage **Action: Noted.**

(vii) Boundary fencing. Further to a Member referring to the condition of a length of boundary fencing adjoining a footway in the parish and to this being raised with the landowner there was nothing further to report at this stage. **Action: Noted.**

(viii) Guilden Sutton Lane, sight lines.

16/17 010

Sight line issues at the junction of Heath Bank and Guilden Sutton Lane caused by parking and in the vicinity of the incoming bus stand caused by overgrowth were understood to be being monitored by the Area Manager, Place Operations. Overgrowth at the junction of the diversion and the CDS had also been referred.

(ix) Village access for mobility scooters. Further to this issue being revisited by Cllr Ringstead, the Principal Engineer had been approached by the Clerk and a response was awaited. **Action: Noted.**

(x) A 41 Speed limit. Further to the Clerk inquiring of the Area Manager, Place Operations as to the short length of 60mph which remained on Guilden Sutton Lane following the introduction of the 50mph restriction on the A41, this was to be dealt with under the assessment of Hare Lane/Belle Vue Lane as minuted beneath.

(xi) Disabled parking bay, Summerfield Road. There was nothing further to report at this stage as to the surgery request for the provision of a disabled parking bay in front of the Summerfield Road shops which had been referred to the highway authority and had been logged on as 2127075 and passed to the relevant Engineer.

(xii) Sight line, Copple's corner. There was nothing further to report at this stage **Action: Noted.**

(xiii) Footways, School Lane and elsewhere. The position remained the Principal Engineer was happy for a walkabout to take place with the highway authority once a peak of work being undertaken by network stewards had passed. In the meantime the Council had been advised to report any dangerous issues. The path on Porters Hill had been reported and is now logged on as 4778182. Cllrs Ringstead and Roberts referred to the deteriorating condition of this path.

Members further noted the advice from Mr D Reeves, Engineer, Place Operations that highways issues should as a matter of course be reported on line as this provided a reference number but more importantly the issue would be automatically routed to an officer who may well be in the vicinity.

(xiv) School access footway, rear Orchard Croft. The outcome remained disappointing in that despite extremely effective sweeping following an inspection, about which this Council had no complaint and a great deal of work at the rear of the village hall, there was no firm commitment to schedule the cutting back of overgrowth or to rectify the surface faults on the section to the rear of Orchard Croft. This had been pressed by the Clerk but no response had been received. **Action: Noted.**

(xv) Assessment, 60mph limit Hare Lane/Belle Vue Lane. Further to Clerk reporting advice from the Principal Engineer that Hare Lane/Belle Vue Lane were recommended for 40mph subject to consultation with residents by the Parish Council and that similarly the short length of 60mph on Guilden Sutton Lane was recommended for 50mph, this was being progressed by the Clerk. **Action: The Clerk.**

(xvi) Speed limit, Wicker Lane. Further to the Clerk reporting advice from the Principal Engineer that the 60mph speed limit on Wicker Lane was recommended for 40mph, this was being progressed by the Clerk. Members noted the required consultation with frontagers on this length of road and those minuted above would fall to the Parish Council. **Action: The Clerk.**

(xvii) Water, Porters Hill. Further to the Vice Chairman reporting a recurrence of water spreading across the surface of the carriageway leading to a possible skid hazard in cold weather, this had been reported.

(xviii) Gutter weeds. There was nothing further to report at this stage, Cllr Ringstead having expressed concern at the state of gutters in the parish. The issue had been raised by the Clerk at his meeting with the Principal Engineer. **Action: Noted.**

(xix) Scottish Power cable lay. Members having referred to the condition of parts of Belle Vue Lane, further information as to the progress of the scheme was being sought from the contractor. **Action: The Clerk.**

(xx) 30 mph repeater Station Lane. There was nothing further to report at this stage as to the damaged repeater sign which had been reported. **Action: Noted.**

(xxi) Proposed 20mph areas. Further to the Clerk reporting the Cabinet had agreed the implementation of 20 mph limits on residential roads across the borough, there was nothing further to report at this stage. This would involve roads where mean speeds were currently less than 24 mph and around schools where the mean speed was currently less than 30 mph. A map had indicated the main built up area of the village had the potential to qualify but had yet to be assessed.

(xxii) Planting, highways verges, corners on Oaklands. Overgrowth which had not been recently dealt with would be reported. **Action: The Clerk.**

(xxiii) Pot hole, Belle Vue Lane. Further to Cllr Ringstead advising of a large pothole on Belle Vue Lane, this was being reported. **Action: The Clerk.**

(xiv) Guilden Sutton Lane diversion, Mrs Kirk. Overgrowth remained referred to Streetscene by the Principal Engineer

(xxv) Manhole cover, Porters Hill. This cover, the subject of a recent fall, has been reported to the borough council reference 4779079. The Chairman advised it had previously been brought to the attention of the Network Steward following a previous issue.

(xxvi) Footway, Station Lane. The issue raised by Mrs Y Kirk at public speaking would be referred to the Principal Engineer and to Mr Peter Atkinson, Public Rights of Way Officer (North Chester & Ellesmere Port). **Action: The Clerk.**

(d) Lighting. There was nothing further to report at this stage.

9 Finance:

(a) Income

Co-operative Bank

Bank interest

5 February 2016 £ 1.59

Payments.

Mrs P Blythe

Playing field rent

April - June 2016 £ 160.00

Devaprint

Newsletter printing

8753 £ 25.00

NWN Media Ltd

Newsletter distribution

049582 £ 23.34 (inc VAT £3.89)

Cheshire West and Chester Council

Parish car park NDR

£ 0.00

(Reduced from £895.40 by Small Business Rate Relief)

HMRC

BR tax

£ 289.60

Northwich Town Council

Services

1777 (amended) £ 484.50 (inc VAT £80.90)

GetMapping plc

Subscription 2016/17

£ 33.60 (inc VAT £5.60)

ChALC

Subscription

£ 442.75

LCR

£ 34.00

£ 476.75

Mid Cheshire Footpath Society

Subscription 2016/17

£ 8.00

Clerk

Salary	
January - March 2016 (net)	£1157.96
Expenses	
Annual expenses	£ 156.00
Postage	£ 1.26
Mileage	
44 @ 45p (includes NWN Mold)	£ 19.80
Copies	
550 @ 5p	£ 27.50
	£ 204.56

Proposed by Cllr Hughes, seconded by Cllr Ringstead and agreed.

(c) Balances

Co-operative Bank	
Current a/c	
1 February 2016	£29441.27
Scottish Widows no1	
1 January 2016	£19559.06
Scottish Widows no2	
1 January 2016	£ 4009.55

(d) Finance: general. (i) Balances. Further to Cllr D Hughes revisiting the negligible rate of interest attracted by the balances, this continued to be monitored.

(e) Report on contingency payments.

Budget:	£ 983.00
Payments:	£ 0.00

(f) Audit issues. External Audit 2015/16. The Clerk had informed the submission date for the Annual Return had been fixed for 20 June 2016. The return would need to be approved at the June meeting.

(g) HMRC: (a) Real Time PAYE Returns. There was nothing further to report at this stage.

(h) Clerk's gratuity. There was nothing further to report at this stage.

(i) Insurance issues. There was nothing further to report at this stage.

(j) Budget 2016/17. The Clerk informed the precept request had been submitted by the due date and payment of the sum requested by the Council of £16794 plus £495 Council Tax Reduction Grant was awaited. **Action: Noted.**

10 Environment Services.

(a) Waste collection and recycling issues. There was nothing further to report at this stage.

(b) Environmental issues.

(i) Areas of concern. The condition of the steps from Fox Cover to Church Lane, raised by Cllr Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. Further to the correspondence from Mr Tony Fisher, Killearn House, Church Lane as to the verge at the junction of Wicker Lane and School Lane, which had been referred to the supervisor, there was nothing further to report at this stage.

A 51 footway adjoining the Rugby Club. Further to the complainant advising Cllr Hall the overgrowth had been cut back with the suggestion further work might be carried out to widen/clear the footpath to its proper width in the near future. there was nothing further to report at this stage.

16/17 013

Further to Members reporting that tipping was again taking place in the dingle, it had been agreed a note should appear in the newsletter. **Action: The Clerk.**

Cllr Hughes referred to the amount of litter on Hare Lane adjacent to the substation. **Action: The Clerk.**

(ii) Lengthsman. There was nothing further to report at this stage.

(iii) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(iv) Dog fouling:

Requests remained outstanding for additional bins on School Lane and Garners Lane together with that from Cllr Ringstead for a bin on Station Lane to assist users of the greenway. The Clerk had confirmed he was progressing the provision of a bin on Station Lane. **Action: The Clerk.** The need for a bin at the corner of the green lane (Restricted Byway 7) and Route 7 would be emphasised. **Action: The Clerk.**

Further concerns were raised by Members and it was agreed a suitable note should appear in the newsletter. **Action: The Clerk.**

It was noted the Chairman had been approached by Mr Davies of Park Farm as to dog fouling on his drive on the way to the Greenway. This had been reported and officers had again been requested to contact the Chairman re a Pink Poo campaign in the parish (see beneath). A further request would be made for deterrent signage on Garners Lane. The need for a bin at the corner of the green lane (Restricted Byway 7) and Route 7 would be emphasised. **Action: The Clerk.**

Further to Cllr Paterson referring to a borough council initiative enabling fouling to be marked with pink paint, a supply of which had been requested under 101002823537, the issue had been pursued but no response had been received.

The concerns raised by Mrs G Jones via the Public Rights of Way Warden as to dog fouling which had been circulated remained under consideration.

(v) Herbicide spraying. Further to the concerns raised by B M Lewin Esq at Public Speaking Time, Cllr Hughes referred to the application of herbicide by Streetscene on private land.

11 Trees and hedges.

(a) Hedges. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges during the growing season continued to be noted. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action.

The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

The new issue raised by Mrs G Jones via the Public Rights of Way Warden which had been circulated remained under consideration.

(b) Dingle path. Further to Cllr Hughes reporting a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group there was nothing further to report at this stage. Cllr Paterson's concerns as to the state of other trees adjacent to the path remained.

(c) Conifers adjoining parish playing field. Further to Cllr Fisher referring to the continuing growth of conifers in a property adjoining the parish playing field which he believed were now extending onto the field, action was to be taken by the Clerk as minuted above.

(d) Growth, Wicker Lane/Church Lane junction. Growth at this junction continued to be monitored. (minute 10 (b) refers).

(e) Overgrowth, Heath Bank. There was nothing further to report at this stage.

16/17 014

(f) Visibility, junction Guilden Sutton Lane/Guilden Sutton Lane CDS. Further to Cllr Davis referring to the ongoing concern as to visibility for emerging vehicles being obstructed, this issue was with Area Manager, Place Operations.

(g) Overgrowth Guilden Sutton Lane/Heath Bank. **Cllr Roberts**. There was nothing further to report at this stage.

(h) Replacement trees, Scottish Power. The suggestion by Cllr Hughes re 2 no cherry, 2 no flowering crab trees and 1 no almond tree being planted in the bank to the rear of the parish car park had been actioned by the Clerk and raised at Public Speaking Time above.

(i) Trees, general. Further to Cllr Hughes informing he was frequently approached by residents concerned at the threatening nature of large trees on both public and private land within the parish, the Natural Environment Officer (Trees and Woodlands) Mr P Murray had been invited to visit and had indicated he would be willing to do so to inspect trees on public land. It was understood the officer was to contact Cllr Hughes. **Action: The Clerk**.

It was further understood the new Tree Officer, Mr S Kimber, had advised the borough council was only in a position to deal with dangerous trees on its own land.

(j) Mrs Y Kirk. The concerns raised by Mrs Y Kirk as to trees said to be overgrowing the footway on the Guilden Sutton Lane diversion and their vigorous growth on the opposite side of the road had been pursued by the Clerk with the highway authority and referred to Streetscene. **Action: Noted**.

(k) Hedges, Wicker Lane. Further to Cllr Fisher referring to erosion of the banks on both sides of this road near the junction with the A41 outside the parish boundary and expressing concern the hedges might be lost, there was nothing further to report at this stage. **Action: Noted**.

(l) Cheshire Wildlife Trust. There was nothing further to report at this stage.

12 Cheshire Association of Local Councils.

Area Meeting. The Council noted the following from the Assistant Chief Officer.

Please note the next Chester and Vale Royal Area Meeting is on Wednesday 27th April from 7pm at St Luke's Church, Chester Road, Huntington, CH3 6BT.

The agenda for the meeting will be circulated week commencing 18th April 2016.

CW&C Planning Officers will be holding a drop-in planning surgery where Councils can raise concerns and discuss planning matters from 6.00pm until 7.00pm.

Renewal of subscription. Members were formally requested by Mr R Pickthall, a borough resident from outside the parish, to consider withdrawing from ChALC in relation to a wider issue. The correspondence had been circulated separately. The Council was not minded to move towards Mr Pickthall's request for 2016/17 in view of the benefits deriving from continued membership but would seek advice from the Clerk and/or the Association as the Clerk deemed appropriate

13 Cheshire West and Chester Council.

(a) Community governance reviews.

(i) Guilden Sutton. There was nothing further to report at this stage **Action: Noted**.

(ii) Great Boughton. Further to Cllr Fisher suggesting information should be sought as to the precept levels in Guilden Sutton and Great Boughton this had been researched by the Clerk together with the disparity in precepts across the borough which Cllr Fisher had also raised. The Clerk would contact Cllr Fisher. **Action: The Clerk**.

(b) Chester Villages Community Forum. There was nothing further to report. The inaudibility of proceedings would again be raised at an appropriate stage.

(c) Community resilience. There was nothing further to report at this stage.

16/17 014

- (d) Public Space Protection Order in Chester. There was nothing further to report at this stage.
- (e) Draft Local Flood Risk Management Strategy - Public Consultation. There was nothing further to report at this stage.
- (f) New Homes Bonus. There was now nothing further to report following the withholding of the allocation by the borough council.
- (g) Community Infrastructure Levy Preliminary Draft Charging Schedule. There was nothing further to report at this stage.
- (h) Ward priorities. Members had previously noted the following received through Cllr S Parker.

Dear (ward) Councillors,

The rural locality team is in the process of compiling some key priorities for each of the wards, these could be short term or long term aspirations that you may have for the ward or some of the villages. We would like to arrange a meeting to discuss these key priorities at your earliest convenience. However in the meantime would you be able to provide us with a list of your future priorities for your ward going forward.

*Sharon Marshall
Localities Officer (Rural)
Cheshire West and Chester Council*

The Council noted the following priorities had been forwarded to Cllr Parker with the approval of the Chairman.

Guilden Sutton priorities in no order.

Short term

*Provision of bus stand Guilden Sutton Lane/Hare Lane
Complete actions to refurbish public notice boards
Pink Poo campaign
Complete provision of defibrillator
Progress TROs for lower speed limits on Hare Lane/Belle Vue Lane/Wicker Lane/Guilden Sutton Lane.
Secure improvement in public transport for those without access to cars at weekends/bank holidays
Secure works to enable the Hare Lane Beacon to be used for gatherings and to restore the vista of the city and the Clwydian range.
Complete provision of 1 no speed activated device on Guilden Sutton Lane.
Improvements to the surface of Restricted Byway no 7
Marked footway on one side of Hare Lane from A51 to Ash Bank to improve safety for pedestrians, especially students from Christleton High School.*

Medium term

*Completion of Neighbourhood Plan
Installation of 2 no speed activated devices on Station Lane (possibly one in Mickle Trafford)
Review CW&C ward boundary so that the whole of the parish is in Chester Villages.
Improvement to boundaries of parish car park, Church Lane.
Improved CCTV for Village Hall/play area/shops
Restoration of kissing gates
Provision for youth
Speed awareness campaign
Preparation of community resilience plan*

Aspirations

*Station Lane footway
Creation of pocket park in the dingle
Replacement of Cheshire railings at Hare Lane/Green Lane South
Purchase of playing field
Improved access throughout the village for mobility scooters*

14 Cheshire Community Action. Community Pride Competition. The Council noted the following:

COMMUNITY PRIDE COMPETITION 2016

In addition to previous invitations to submit entries for the community pride awards, I have much pleasure in inviting your community to participate in the Cheshire Constabulary Sponsored, Community Safety Award.

Cheshire Community Action and the Cheshire Constabulary have reviewed the entry form this year and the new version is attached. We encourage Parish and Town Councils and community organisations to put their projects forward for the award. It is important to explain what safety issues your community has had and how local people have responded to improve safety.

The deadline for entries to the Community Safety Award category is 2 May 2016.

*Sylvia Batty
Community Pride Coordinator*

15 CPRE. There were no action items to report.

16 Health. Public access defibrillator. Further to the Clerk reporting the North West Ambulance Service had unexpectedly responded with a suggested defibrillator package at the cost of £1,495 provided for from the Member budgets grant, action to secure the equipment, to be fitted outside the Village Hall with their agreement, was proposed by Cllr Hughes, seconded by Cllr Ringstead and agreed.

17 Policing/Fire Service.

(i) Policing:

(a) Crime.

Cllr Hughes reported the flying of a drone above the school outside of school hours which he had reported to the Police. PC Boulton and the Clerk subsequently conducted a patrol.

The Council noted an alert from the Homewatch co-ordinator as to the theft from a garage and vehicles overnight in the Wicker lane area. Occupiers were encouraged to be vigilant and secure their property. Any suspicious activity should be reported on 101.

(b) Homewatch. There were no action items to report.

(c) Crime fund. The possibility of the proposed second 'flashing 30' being partly financed by funds held by the Commissioner would be pursued in the event of evidence which met the guidelines becoming available.

Action: The Clerk.

(d) Police and Crime Commissioner. The Council noted the Police and Crime Commissioner, if re-elected, was proposing to provide a PCSO in every ward in the borough and to ensure an officer or a PCSO would provide an update to every local council meeting.

(ii) Cheshire Fire and Rescue Service.

Cheshire Fire Authority: Consultation on draft Integrated Risk Management Plan 2016/17. There was nothing further to report at this stage.

18 Newsletter. The Council noted Newsletter no 166 (8pp) had appeared on Thursday 10 March 2016 and no 167 appeared on Thursday 24 March 2016.

19 War Memorial. There was nothing further to report at this stage as to a possible modest poppy installation.

20 Bulb planting. Cllrs Moulton and Hughes commented. It was noted there was now a total absence of planting on one side of the entrance to Oaklands opposite Wood Farm.

21 Parish IT.

16/17 016

(i) Transparency code. The position remained that should the higher of the Council's income or expenditure for 2015/16 be beneath a £25,000 threshold, the Clerk believed the Council may be eligible for a funding package running throughout 2016/17 to assist smaller parishes to meet the transparency requirements.

Action: Noted.

(ii) Google Groups (Parish Plan and Bird in Hand). There were no action items to report further to that minuted above.

(iii) Ownership of site. Further to Members revisiting the ownership of the site, further consideration would be given to the need, if necessary to revise the terms of the current disclaimer.

(iv) Business section. There was nothing further to report at this stage.

(v) Content. It was reported that minutes may not appear on the web site. An update would be requested from the Clerk and the webmaster. **Action: The Clerk.**

22 Primary School. Cllr Hughes reported two new governors had joined the governing body. An Easter fair had also been held.

23 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths. Cllr Moulton informed of land for sale adjacent to the railway.

24 Community events.

(i) Film group. It was noted the next film evening would be held on 23 April 2016. Tickets were on sale at the Post Office. (ii) HM The Queen 90th Birthday Celebrations. A Clean for The Queen litter pick had taken place on Saturday 2 April 2016 from the Summerfield Road shops for which sacks had been provided by Streetscene. It was agreed that any future litter picks would require the supply of appropriate additional equipment. **Action: The Clerk.** (iii) Volunteers. Consideration would be given to an article in the newsletter promoting volunteers to assist at community events. (iv) Hi Viz jackets. Further to the discussion at the previous meeting, an update would be requested from the Clerk as to hi viz jackets for Members when active within the community.

25 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered documentation received was under review. **Action: The Clerk.**

26 Village Hall Management Committee. Cllr Hughes reported further.

27 Electricity sub stations: Oaklands estate. There was nothing further to report as to the condition of some electricity sub stations on the estate which had been brought to the attention of Scottish Power.

28 Members' information items. These had been incorporated in the appropriate minute.

29 Information correspondence. Members noted information items contained within the agenda and the late information report.

Matters considered in the absence of the press and public.

30 Highways issue. Further to a Member revisiting a highways issue which the previous Network Steward had understood would be resolved but on which no action had been taken and to the Clerk advising the issue has been re referred to the highway authority, there was nothing further to report at this stage. Further action would be taken by the Clerk.

31 Permitted development. Further to Members revisiting the withdrawal of permitted development rights on the Oaklands estate and referring to possible instances where occupiers may not have been aware an application was required, a note had appeared in the newsletter to raise awareness.

32 Development control. A Member referred to a possible development control issue. **Action: The Clerk.**

The meeting concluded at 2128

Date of next meeting: Monday 9 May 2016.

16/17 017